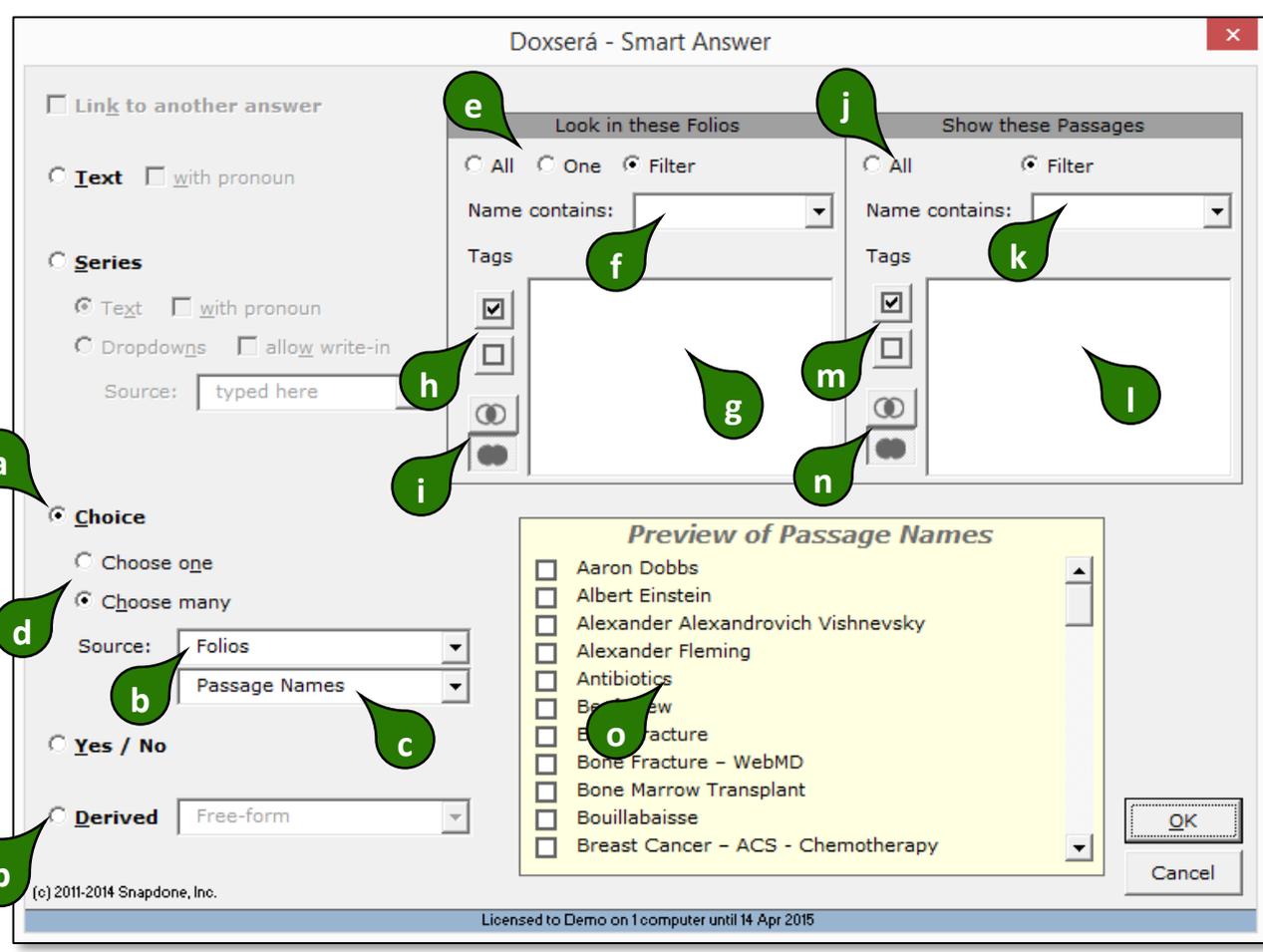# Smart Answer screen details for Folios

Form authors can create Smart Answers that prompt form users to choose from prescribed subsets of Folio names, Passage names, Folio Tags, or Passage Tags

1 Choice answers

Place the cursor in an answer box and click 🥔 **Answer** to open the Smart Answer screen

a Select **Choice** to create a Smart Answer that asks the form user to make a choice.

b Select **Folios** when choices presented to the form user are drawn from Folios and the Passages and Tags they contain.

c Select the type of choices presented to the form user: **Folio Names**, **Passage Names**, **Folio Tags**, or **Passage Tags**.

d Select **Choose one** if the form user is to choose exactly one item from the list of choices. Select **Choose many** if the form user is allowed to choose multiple items.

e Select **All** when the pool of choices is drawn from all Folios. Select **One** when the choices are all contained in a single Folio. Select **Filter** if the pool of choices is drawn from a set of Folios determined by Tags or by responses in the Q&A Table.

f When text is typed here, only Folios that contain that text in their name will be included as the source for choices. If the Q&A Table includes a Smart Answer that ask for Folio names, it is listed here in curly braces **{ }** -- select it if the form user's response should be used to determine Folio names.

g All Folios Tags are listed here. Checkmarked Tags determine which Folios will be included as the source for choices. If the Q&A Table includes a Smart Answer that ask for Folio Tags, it is listed here in curly braces **{ }** -- select it if the form user's response should be used to determine Folio Tags.

h Click the ☑ checked or ☐ empty box to select all Folio Tags or no Folio Tags.

i Click ◉◉ **all** or ⬤ **any** to control how Tag filters are applied. When ◉◉ **all** is selected, only Folios tagged with *all* of the selected Tags are used. When ⬤ **any** is selected, Folios tagged with *any* of the selected Tags are used.

j Select **All** to include all Passages in the selected Folios. Select **Filter** to include a subset of Passages in the selected Folios.

k When text is typed here, only Passages that contain that text in their name will be included. If the Q&A Table includes a Smart Answer that ask for Passage names, it is listed here in curly braces **{ }** -- select it if the form user's response should be used to determine Passage names.

l Passage Tags in the selected Folios are listed here. Checkmarked Tags determine which Passages will be included. If the Q&A Table includes a Smart Answer that ask for Passage Tags, it is listed here in curly braces **{ }** -- select it if the form user's response should be used to determine Passage Tags.

m Click the ☑ checked or ☐ empty box to select all Passage Tags or no Passage Tags.

n Click ◉◉ **all** or ⬤ **any** to control how Tag filters are applied. When ◉◉ **all** is selected, only Passages tagged with *all* of the selected Tags are included. When ⬤ **any** is selected, Passages tagged with *any* of the selected Tags are included.

o The Preview shows choices that will be presented to the form user. **Note:** The choices shown reflect *current* Folio information. If Folio information has changed when the form is used, the user will see the new information.

p Select **Derived** to create a derived answer that generates a list of Folios names or Passage names (Folios in Derived Answers).

▲ Smart Answer screen details for Folios