

Find a Passage

In this walkthrough, you are typing a letter and want to insert some recipes.

Prerequisites:

- The “Recipes” Folio from [Tag Passages](#); **OR**
- Open [this Folio document](#) and [import](#) it

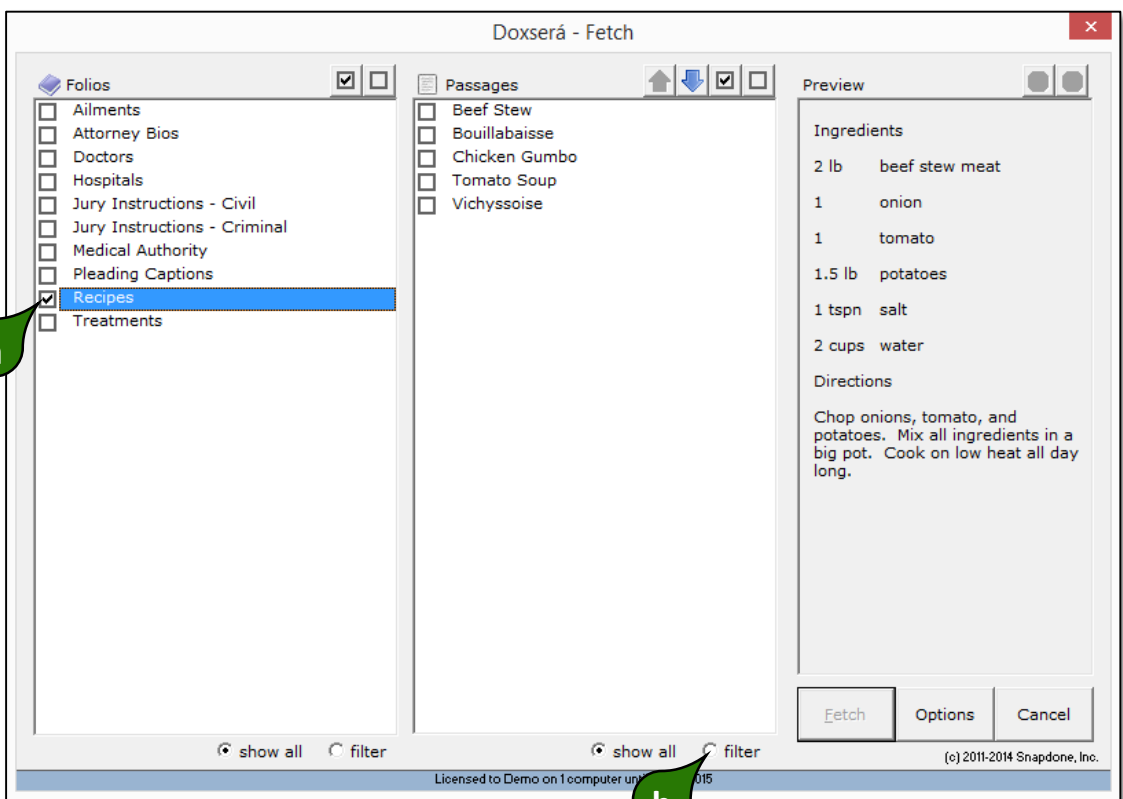
You will:

- Find a Passage with a Tag
- Find a Passage with full-text searching

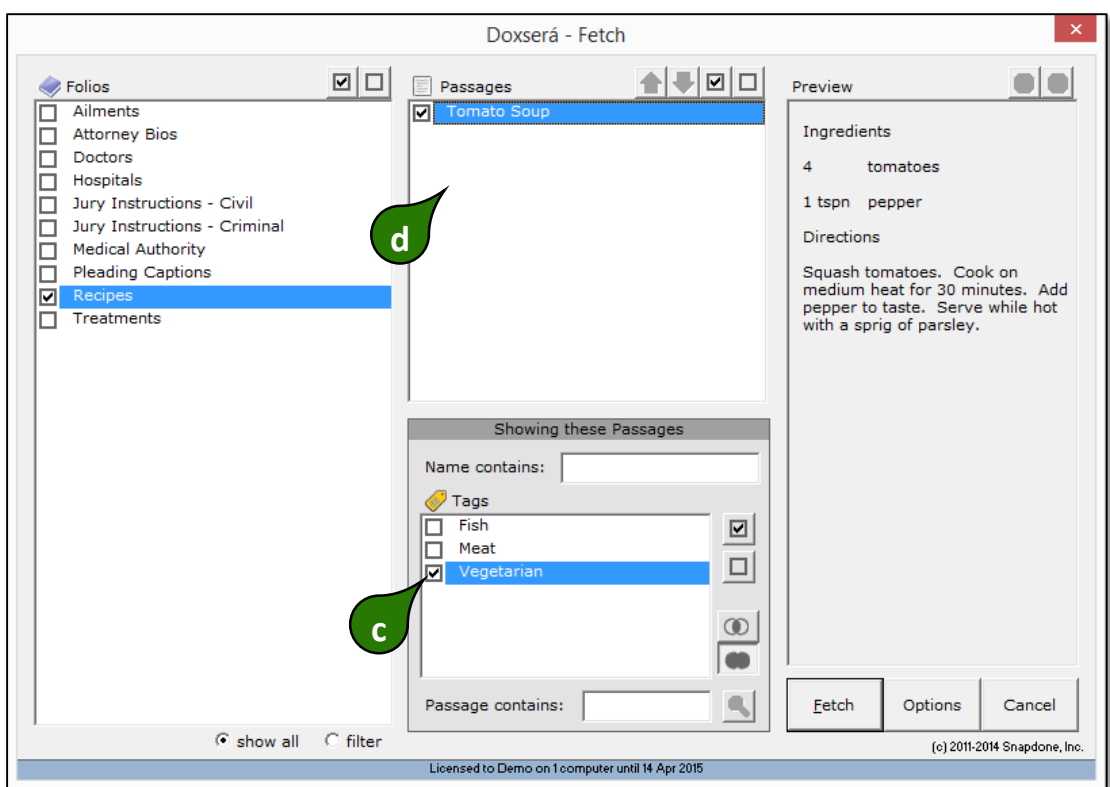


As your library of Folios and Passages grows, these searching techniques will become very useful.

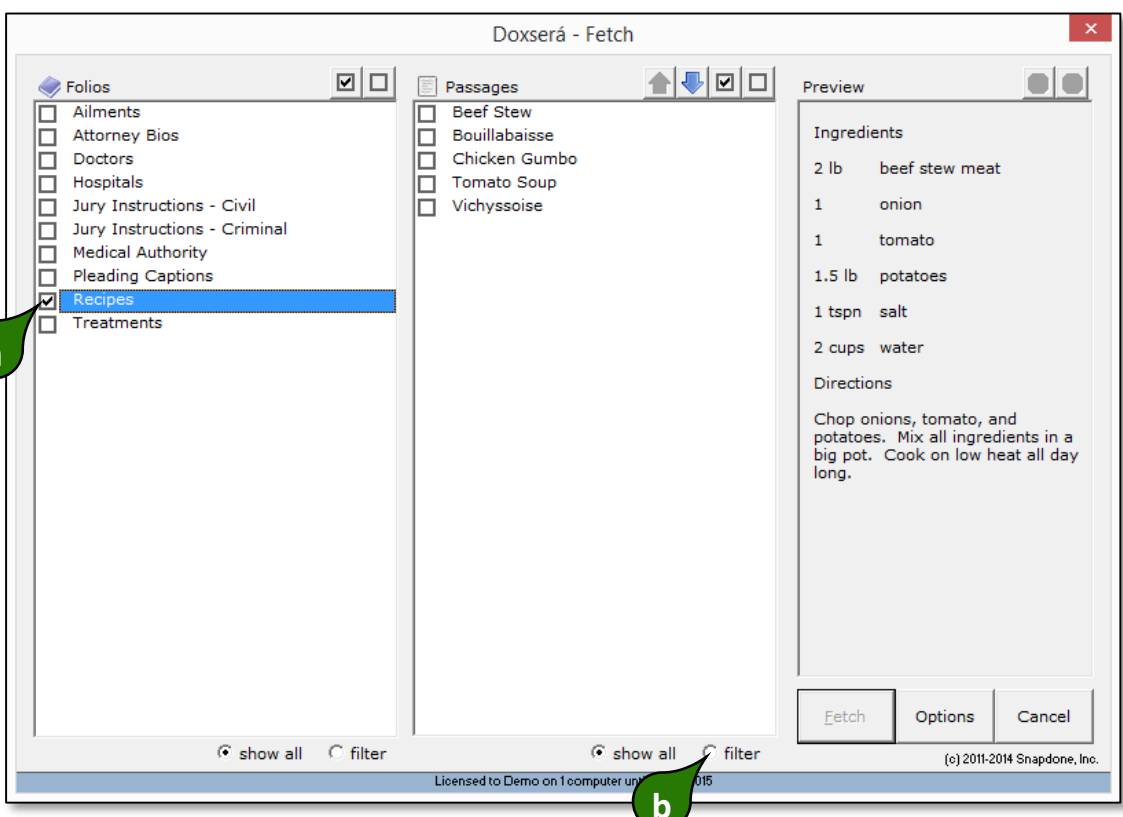
- 1**
- ## Find a Passage with Tags
- Select a spot in a document where you want to insert a vegetarian recipe
 - Click **Fetch** to open the Fetch screen
 - a** Select the **Recipes** Folio
 - b** Click **filter** to show the search panel





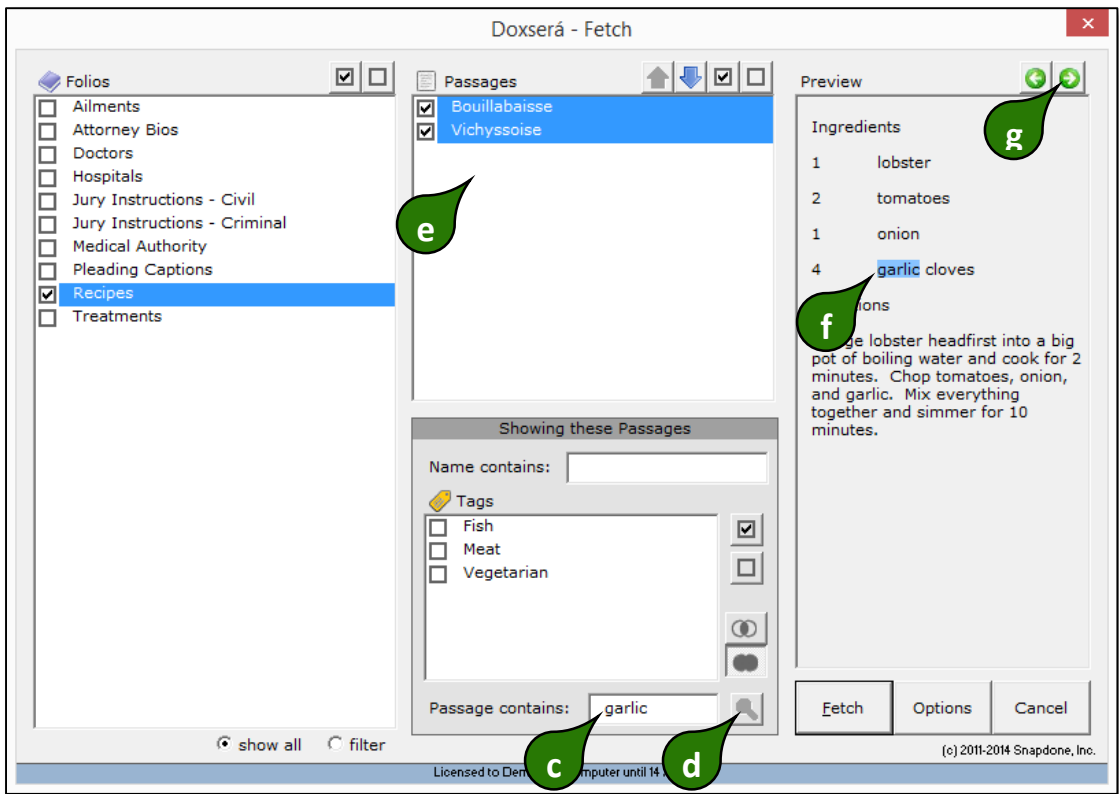
- c** Select the **Vegetarian** Tag
- d** The list is shorter now – it only shows Passages that are tagged **Vegetarian**



- 2**
- ## Find Passages with a text search
- Select a spot in a document where you want to insert multiple garlicky recipes
 - Click **Fetch** to open the Fetch screen
 - a** Select the **Recipes** Folio
 - b** Click **filter** to show the search panel



- c** Type **garlic** in the search box
- d** Click the  **search** icon
- e** The list is shorter now – it only shows Passages that contain the word **garlic**
- f** The word **garlic** is highlighted in the Preview panel
- g** Click the  **next** icon to find the next **garlic** in this Passage



▲ Find a Passage

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 [Finding Passages](#)

 [Fetch a Passage](#)

 [Fetch screen details](#)